

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Friday, January 29, 2016
1:00 p.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT: Bill Neufeld Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor (via teleconference)
Elmer Derksen Councillor
John W. Driedger Councillor
Eric Jorgensen Councillor
Josh Knelsen Councillor
Lisa Wardley Councillor (via teleconference)

REGRETS: Ricky Paul Councillor

ADMINISTRATION: Joulia Whittleton Chief Administrative Officer
Ron Pelensky Director of Community Services &
Operations
Len Racher Director of Facilities & Operations (South)
Byron Peters Director of Planning & Development
Mark Schonken Interim Director of Finance
Fred Wiebe Manager of Utilities
Carrie Simpson Executive Assistant to the CAO/Recording
Secretary
Alexandra Codispodi Municipal Intern

ALSO PRESENT: Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on January 29, 2016 and February 1, 2016 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 1:09 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 16-01-035 MOVED by Councillor Wardley

That the agenda be approved with the following additions/revisions:

- 4. c) Barb Spurgeon – Mackenzie Housing Management Board
- 14. j) Seeking Input on Capital Plan Priorities
- 14. e) Alberta Public Works Association’s Seminar on Alberta Wetland Policy, Environmental Services Association Conference, Mighty Peace Watershed Webinar

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the January 12, 2016 Regular Council Meeting

MOTION 16-01-036

MOVED by Deputy Reeve Sarapuk

That the minutes of the January 12, 2016 Regular Council Meeting be adopted as presented.

CARRIED

4. c) Barb Spurgeon – Mackenzie Housing Management Board (1:30 p.m.) (ADDITION)

MOTION 16-01-037
Requires unanimous

MOVED by Councillor Wardley

That a letter be sent to the Mackenzie Housing Management Board endorsing the senior’s lodge project with its current scope of work to a maximum of \$11 million to cover the difference between government contributions.

DEFEATED

MOTION 16-01-038
Requires unanimous

MOVED by Councillor Jorgensen

That Motion 16-01-037, to send a letter to the Mackenzie Housing Management Board endorsing the senior’s lodge project with its current scope of work to a maximum of \$11 million to cover the difference between government contributions be reconsidered.

DEFEATED

Reeve Neufeld recessed the meeting at 1:59 p.m. and reconvened the meeting at 2:12 p.m.

MOTION 16-01-039

MOVED by Councillor Wardley

That a special council meeting be held on Monday February 1, 2016 at 2:00 p.m. to discuss the Mackenzie Housing Management Board.

CARRIED

DELEGATIONS: 4. a) Neil Simpson – Land Proposal (2:00 p.m.)

MOTION 16-01-040 **MOVED** by Councillor Jorgensen

That council has no objections to Neil Simpson's future panhandle application on SE 10-108-13-W5M.

CARRIED

4. b) Gerhard Hirt – Concerned Citizen

MOTION 16-01-041 **MOVED** by Councillor Jorgensen

That a letter be sent to Canada Post in High Level regarding the postal box pick-up operational hours and that Deputy Reeve Sarapuk bring forward the issues regarding logging trucks being overweight at the next High Level Forests Public Advisory Committee.

CARRIED

Reeve Neufeld recessed the meeting at 3:16 p.m. and reconvened the meeting at 3:35 p.m.

PLANNING & DEVELOPMENT: 12. a) **Bylaw 1014-16 Land Use Bylaw Amendment to Rezone SE 08-106-15-W5M from Urban Fringe "UF" to Hamlet Residential District 1B "HR1B"(La Crete)**

MOTION 16-01-042 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1014-16 being the rezoning of Part of SE 08-106-15-W5M and Plan 102 2263, Block 1, Lot 3 from Urban Fringe "UF" to Hamlet Residential District 1B "HR1B" for the purpose of hamlet residential lots, subject to public hearing input.

CARRIED

MOTION 16-01-043 **MOVED** by Councillor Braun

That the developer provide a detailed Area Structure Plan for the entire quarter section (SE 08-106-15-W5M) prior to submitting a subdivision application. The Area Structure Plan shall include, in addition to the existing proposed road and lot layout, at minimum: municipal road widenings, easements/ROW/PUL to accommodate existing infrastructure, location of environmental reserve (if required), location of municipal reserve (in the proper amount), overland storm drainage and retention plan.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. a) Council Committee Reports

No reports were given.

5. b) Community Services Committee Meeting Minutes

MOTION 16-01-044

MOVED by Councillor Bateman

That the Community Services Committee meeting minutes for November 2, 2015 be received for information.

CARRIED

5. c) Agricultural Service Board Meeting Minutes

MOTION 16-01-045

MOVED by Deputy Reeve Sarapuk

That the Agricultural Service Board meeting minutes for January 11, 2016 be received for information.

CARRIED

5. d) Community Sustainability Committee Meeting Minutes

MOTION 16-01-046

MOVED by Councillor Driedger

That the Community Sustainability Committee meeting minutes for November 9, 2015, December 8, 2015 & January 12, 2016 be received for information.

CARRIED

5. e) Municipal Planning Commission Meeting Minutes

MOTION 16-01-047 **MOVED** by Councillor Braun

That the Municipal Planning Commission meeting minutes for December 17, 2015 and January 14, 2016 be received for information.

CARRIED

GENERAL REPORTS: 6. a) Finance Committee Meeting Minutes

MOTION 16-01-048 **MOVED** by Councillor Knelsen

That the Finance Committee meeting minutes for November 26, 2015 be received for information.

CARRIED

COMMUNITY SERVICES: 9. a) Bylaw 1017-16 - Fee Schedule Bylaw

MOTION 16-01-049 **MOVED** by Councillor Bateman
Requires 2/3

That first reading be given to Bylaw 1017-16 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 16-01-050 **MOVED** by Councillor Wardley
Requires 2/3

That second reading be given to Bylaw 1017-16 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 16-01-051 **MOVED** by Councillor Braun
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1017-16 being the Fee Schedule Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 16-01-052 **MOVED** by Councillor Jorgensen
Requires 2/3

That third reading be given to Bylaw 1017-16 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

9. b) Bridge Campground Lease PML 960001

MOTION 16-01-053 **MOVED** by Councillor Bateman

That administration be authorized to enter into an agreement with Alberta Environment and Parks to extend the Bridge Campground Recreational Lease PML 96001 for an additional 3 years.

CARRIED

9. c) Request for Proposal – Campground Caretaker

MOTION 16-01-054 **MOVED** by Councillor Wardley

That the request for proposals for Hutch Lake & Machesis Lake campground caretakers be advertised as amended and be subject to the clarifications from Jubilee Insurance.

CARRIED

9. d) Peace Officer Program

MOTION 16-01-055 **MOVED** by Councillor Wardley

That the County obtain permission from the Solicitor General to proceed with a Peace Officer Program in the Hamlets of La Crete, Fort Vermilion and Zama City to enforce the following Acts:

- Environmental Protection and Enhancement Act
- Gaming and Liquor Act and Gaming and Liquor Regulation
- Petty Trespass Act and Trespass to Premises Act
- Traffic Safety Act

CARRIED

Reeve Neufeld recessed the meeting at 5:23 p.m. and will reconvene at 10:00 a.m. on Monday, February 1, 2016.

**Monday, February 1, 2016
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor (via teleconference)
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
Len Racher	Director of Facilities & Operations (South)
Byron Peters	Director of Planning & Development
Fred Wiebe	Manager of Utilities
Carrie Simpson	Executive Assistant to the CAO/Recording Secretary
Alexandra Codispodi	Municipal Intern

ALSO PRESENT: Members of the public and the media.

Reeve Neufeld reconvened the meeting on February 1, 2016 at 10:06 a.m.

UTILITIES: **10. a) Rural Water Line and Cardlocks Projects**

MOTION 16-02-056 **MOVED** by Councillor Bateman

That administration be authorized to proceed with the rural water line and truckfills project as follows:

- Three separate tenders be issued (clearing and grubbing, waterline, truckfills);
- Waterline tender to include pricing for an 8 and 10 inch line;
- Pre-qualification process be followed for the waterline and

truckfills tenders.

CARRIED

OPERATIONS: 11. a) Hamlet of La Crete 94th Avenue Upgrade Project

MOTION 16-02-057 **MOVED** by Councillor Driedger

That the Hamlet of La Crete 94th Avenue Upgrade Project be tendered with both a 9 meter road width and 10 meter road width options.

CARRIED

11. b) Pickup Trucks Purchase

MOTION 16-02-058 **MOVED** by Councillor Wardley

That administration be authorized to purchase two pickup trucks from the lowest qualified bidder (True North Ford) as soon as possible and that the two remaining pickup trucks be purchased in the spring, subject to additional research being done on acquiring a used Peace Officer vehicle.

CARRIED

PLANNING & DEVELOPMENT: 12. b) Bylaw 1015-16 Land Use Bylaw Amendment to Rezone Lot 2, Block 1, Plan 042 0507 from Public/Institutional "P" to Rural Country Residential "RC1"

MOTION 16-02-059 **MOVED** by Councillor Derksen

That first reading be given to Bylaw 1015-16 being a Land Use Bylaw Amendment to rezone Lot 2, Block 1, Plan 042 0507 from Public/Institutional "P" to Rural Country Residential "RC1" for the purpose of residential development, subject to public hearing input.

CARRIED

12. c) Bylaw 1016-16 Land Use Bylaw Amendment to Rezone Lot 1, Block 3, Plan 580KS from Hamlet Residential "HR1" to Residential Condominium District "RCD"

MOTION 16-02-060 **MOVED** by Councillor Paul

That first reading be given to Bylaw 1016-16, being a Land Use

Bylaw amendment to rezone Lot 1, Block 3, Plan 580KS from Hamlet Residential "HR1" to Residential Condominium District "RCD" for the purpose of creating rental units, subject to public hearing input.

CARRIED

12. d) Development Statistics Report 2015 Year End

MOTION 16-02-061

MOVED by Councillor Jorgensen

That the Development Statistics Report 2015 Year-end Summary Report be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 11:00 a.m. and reconvened the meeting at 11:18 a.m.

12. e) Economic Development Workshop Date

MOTION 16-02-062

MOVED by Councillor Bateman

That the Economic Development Council Workshop be set for February 23, 2016 at 8:00 a.m. in the Fort Vermilion Council Chambers.

CARRIED

MOTION 16-02-063

Requires Unanimous

MOVED by Councillor Wardley

That the monthly Committee of the Whole meetings be scheduled for the day before the last Council meeting of the month, starting at 10:00 a.m. in Fort Vermilion Council Chambers, with the first Committee of the Whole Meeting commencing on March 22, 2016.

CARRIED UNANIMOUSLY

FINANCE:

13. a) La Crete Arena – Ice Chiller Replacement Project - Funding

MOTION 16-02-064

Requires 2/3

MOVED by Councillor Braun

That the budget be amended to include an additional \$35,400 for the La Crete Arena – Chiller Replacement Project with funds coming from the Grants to Other Organizations Reserve with the

new budget being \$375,400.

CARRIED

MOTION 16-02-065 **MOVED** by Councillor Jorgensen

That the La Crete Arena– Chiller Replacement Project be included in the 2016 Capital Budget totaling \$375,400.

CARRIED

MOTION 16-02-066 **MOVED** by Councillor Wardley

That the recreation boards be encouraged to apply for The Community Initiatives Program funding for arena upgrades.

CARRIED

Reeve Neufeld recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:46 p.m.

ADMINISTRATION: **14. a) Policy ADM005 – Cemetery Maintenance Grant**

MOTION 16-02-067 **MOVED** by Deputy Reeve Sarapuk

That Policy ADM005 – Cemetery Maintenance Grant be amended with the grant funding being increased to \$600.00 per applicant.

CARRIED

MOTION 16-02-068 **MOVED** by Councillor Wardley
Requires 2/3

That that the 2016 budget be amended to include an additional \$700.00 towards Cemetery Grants coming from the General Operating Fund.

CARRIED

14. b) 2016 – 2018 Business Plan (DRAFT)

MOTION 16-02-069 **MOVED** by Councillor Bateman

That 2016 – 2018 Business Plan be approved as presented.

CARRIED

14. c) RCMP Commanding Officer Request – AAMD&C Meeting March, 2016

MOTION 16-02-070 **MOVED** by Councillor Jorgensen

That Council meets with the “K” Division RCMP Commanding Officer at the AAMD&C Spring 2016 Convention in Edmonton, to discuss issues identified by all three Detachment Commanders.

CARRIED

14. d) AAMD&C’s Survey on Municipal Infrastructure Priorities

MOTION 16-02-071 **MOVED** by Councillor Driedger

That Council completes the AAMD&C Municipal Infrastructure Priorities survey before the deadline of February 5, 2016.

CARRIED

14. j) Seeking Input Capital Plan Priorities (ADDITION)

MOTION 16-02-072 **MOVED** by Councillor Wardley
Requires Unanimous

That the Mackenzie Regional Transportation Plan be updated as amended and be sent to MLA Debbie Jabbour in response to the request for input on capital plan priorities.

CARRIED UNANIMOUSLY

Reeve Neufeld recessed the meeting at 2:02 p.m. for the Special Council meeting and reconvened the meeting at 3:35 p.m. with all members present except for Councillor Jorgensen.

14. e) Alberta Public Works Association’s Seminar on Alberta Wetland Policy, Environmental Services Association Conference, Mighty Peace Watershed Webinar

MOTION 16-02-078 **MOVED** by Councillor Wardley

That the Alberta Public Works Association’s Seminar on Alberta Wetland Policy, Environmental Services Association Conference, Mighty Peace Watershed Webinar on Alberta Wetland Policy be accepted for information.

CARRIED

Councillor Jorgensen rejoined the meeting at 3:38 p.m.

14. f) Commercial Fishing License

MOTION 16-02-079 **MOVED** by Councillor Derksen

That the commercial fishing license be received for information.

CARRIED

14. g) Notice of Motion - MOTION 15-05-373

MOTION 16-02-080 **MOVED** by Councillor Derksen

That the Notice of Motion – MOTION 15-05-373 be TABLED until the February 9, 2016 Regular Council meeting.

CARRIED

**14. h) Mr. John Neufeld - Request to Provide Dust Control
Free of Charge**

MOTION 16-02-081 **MOVED** by Councillor Derksen

That dust control fees be waived for Mr. John Neufeld for the application in 2016, subject to completion of corresponding paperwork.

CARRIED

14. i) Legal Expense Insurance Coverage

MOTION 16-02-082 **MOVED** by Councillor Bateman

That the legal expense insurance coverage be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:** **15. a) Information/Correspondence**

MOTION 16-02-083 **MOVED** by Councillor Bateman

That Councillor Jorgensen be authorized to attend the Environmental Services Association of Alberta Regulatory Forum on February 11, 2016 in Edmonton, Alberta.

CARRIED

MOTION 16-02-084 **MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be received for information.

CARRIED

**IN-CAMERA
SESSION:**

16. In-Camera Session

MOTION 16-02-085 **MOVED** by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:15 p.m.

- 16. a) Legal
- 16. b) Labour
 - AUPE Negotiations
 - CAO Vacation Dates Request
- 16. c) Land

CARRIED

MOTION 16-02-086 **MOVED** by Councillor Jorgensen

That Council move out of camera at 4:46 p.m.

CARRIED

16. b) Labour – AUPE Negotiations

MOTION 16-02-087 **MOVED** by Councillor Jorgensen

That the AUPE negotiations update be received for information.

CARRIED

16. b) Labour – CAO Vacation Dates Request

MOTION 16-02-088 **MOVED** by Councillor Jorgensen

That the Chief Administrative Officer's request for vacation dates be approved.

CARRIED

NOTICE OF MOTION: 17. a) Notice of Motion

**NEXT MEETING
DATES:**

18. a) Regular Council Meeting
Tuesday, February 9, 2016
10:00 a.m.
Fort Vermilion Council Chambers
- b) Regular Council Meeting
Monday, February 22, 2016
11:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 19. a) Adjournment

MOTION 16-02-089 MOVED by Councillor Knelsen

That the council meeting be adjourned at 4:47 p.m.

CARRIED

These minutes were approved by Council on February 9, 2016.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

